



Govt. of West Bengal
 Directorate of Vocational Education & Training
 KarigariBhawan
 B-7, Action Area-III, New Town, Kolkata-700160

17-06-2025

NOTICE

Submission of Model Performance Matrix for the appraisal for employees of VTCs of F.Y. 2024-25, Submission of Utilization Certificate (U.C.) iro Recurring Grant for the month of April, 2025, Submission of requisitions for Recurring Grant for the month of May, 2025, and Submission of requisition for monthly remuneration iro Teachers/Instructors of VTCs for the month of June, 2025 through i-OSMS portal.


In compliance with the G.O. 186-TET(Poly)/5B-6/06(Pt.) dt. 15/03/2010 and I/122829/2021 dated 25.02.2021, this is to inform that submission of UC and requisitions through i-OSMS Portal is scheduled as shown in the following table:

Sl no.	Activity	Period of submission
1.	Submission of Model Performance Matrix for appraisal for employees of VTCs of F.Y. 2024-25.	17/06/2025 to 23/06/2025
2.	Submission of Utilization Certificate (U.C.) iro Recurring Grant disbursed for the month of April, 2025.	17/06/2025 to 23/06/2025
3.	Submission of requisitions for Recurring Grant for the month of May, 2025.	17/06/2025 to 23/06/2025
4.	Submission of requisition for monthly remuneration iro Teachers/Instructors of VTCs for the month of June, 2025.	17/06/2025 to 23/06/2025
5.	Forward Model Performance Matrix, Recurring Grant Utilization Certificate (U.C.), Recurring Grant requisition & Teachers/Instructors remuneration requisition to Regional Office by respective Nodal Polytechnic.	24/06/2025
6.	Forward Model Performance Matrix, Recurring Grant Utilization Certificate (U.C.), Recurring Grant requisition & Teachers/Instructors remuneration requisition to DVET by respective Regional Office.	25/06/2025

Also, it is being informed that on request from HoI of VTCs the Late Drawl Module in i-OSMS portal is open at the Head quarter end of DVET.

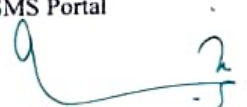
If any problem/query related to Teachers/Instructors remuneration & Recurring Grant requisition arises, please visit/write a mail to the concerned District Nodal Office mentioning the problem.

If any problem regarding application through i-OSMS portal [<https://dvet.wb.gov.in>] arises please mail to support.vociosms-wb@gov.in (this is a no response mail) immediately and for others problem, please mail to wbdvet@gmail.com.


 Director of Vocational Education and Training
 West Bengal

Copy Forwarded for information and necessary action to –

1. District Officer of 06 Regional Offices, under D.V.E&T., West Bengal
2. Nodal Officers of 20 Nodal Offices, under D.V.E.&T., West Bengal
3. HoI of VTCs.....advised to download from Notice Board of i-OSMS Portal
4. Grants & Report Management (GRM) Cell of DVET.
5. Assistant Director (A& A),D.V.E&T, W.B.
6. Establishment section.


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