



**Govt. of West Bengal**  
 Directorate of Vocational Education & Training  
 Karigari Bhawan  
 B-7, Action Area-III, New Town, Kolkata-700160

I/729210/2026

07-01-2026

**NOTICE**

**Submission of Utilization Certificate (U.C.) iro Recurring Grant for the month of November 2025, Submission of requisitions for Recurring Grant for the month of December, 2025, and Submission of requisition for monthly remuneration iro Teachers/Instructors of VTCs for the month of January, 2026 through i-OSMS portal by affiliated VTCs.**

In compliance with the G.O. 186-TET(Poly)/5B-6/06(Pt.) dt. 15/03/2010 and I/122829/2021 dated 25.02.2021, this is to inform that submission of UC and requisitions through i-OSMS Portal is scheduled as shown in the following table:

Sl no.	Activity	Date of submission
1.	Submission of <b>Utilization Certificate (U.C.)</b> iro Recurring Grant disbursed for the month of <b>November, 2025</b> from VTCs to the concerned Nodal office	08/01/2026 To 13/01/2026
2.	Forwarding of <b>Utilization Certificate (U.C.)</b> by respective Nodal office to Regional Office	08/01/2026 To 14/01/2026
3.	Forwarding of <b>Utilization Certificate (U.C.)</b> by Respective Regional Office to GRM cell, DVET	08/01/2026 To 15/01/2026
4.	Submission of requisitions for Recurring Grant for the month of <b>December, 2025</b> from VTCs to the concerned Nodal office	16/01/2026 To 19/01/2026
5.	Submission of requisition for monthly remuneration iro Teachers/Instructors of VTCs for the month of <b>January, 2026</b> from VTCs to the concerned Nodal office	16/01/2026 To 19/01/2026

6.	Forwarding of Recurring Grant requisition & Teachers/Instructors remuneration requisition to Regional Office by respective Nodal.	16/01/2026 To 20/01/2026 (Upto 5 pm)
7.	Forwarding of Recurring Grant requisition & Teachers/Instructors remuneration requisition to DVET by respective Regional Office.	16/01/2026 To 21/01/2026 (Upto 3 pm)

Also, it is being informed that on request from Hol of VTCs, the Late Drawl Module in the i-OSMS portal is open at the headquarters end of DVET.

If any problem/query related to Teachers/Instructors remuneration & Recurring Grant requisition arises, please visit/write a mail to the concerned District Nodal Office mentioning the problem.

If any problem regarding submission through i-OSMS portal [<https://dvet.wb.gov.in>] arises please mail to [support.vociosms-wb@gov.in](mailto:support.vociosms-wb@gov.in) (this is a no response mail) immediately and for others problem, please mail to [wbdvet@gmail.com](mailto:wbdvet@gmail.com).

Director of Vocational Education and Training  
West Bengal

Copy Forwarded for information and necessary action to -

1. District Officer of 06 Regional Offices, under D.V.E&T., West Bengal.
2. Nodal Officers of 20 Nodal Offices, under D.V.E.&T., West Bengal
3. Hol of VTCs.....advised to download from Notice Board of i-OSMS Portal
4. Grants & Report Management (GRM) Cell of DVET.
5. Assistant Director (A& A),D.V.E&T, W.B.
6. Establishment section.

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