



Govt. of West Bengal
Directorate of Vocational Education & Training
Karigari Bhawan
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Memo No. I/719562/2025 Date:10-12-2025

To
The Principal & Nodal Officer/Hol of the 26 VTCs located at the Govt.
premises

**Sub: Submission of Correct/Pending Utilization Certificates
(U.C.)**

It is observed that some VTCs, located at Govt. premises, are submitting Utilization Certificates (U.C.) for Recurring Grants in i-OSMS portal without incurring expenditures through the Treasuries/PAO. As a result, unspent balances in IFMS and i-OSMS are being mismatched that affects subsequent recurring-grants.

In order to get admissible monthly recurring grants, you are hereby requested to spend the Recurring Grant (RG) at first through the Treasuries/PAO before submitting the U.C. in the i-OSMS portal.

Director

Directorate of Vocational Education & Training
Government of West Bengal